

Shipston-on-Stour Neighbourhood Plan - Outline Project Plan and Programme

| Key Stages and Tasks | Oct-12 | Nov-12 | Dec-12 | Jan-13 | Feb-13 | Mar-13 | Apr-13 | May-13 | Jun-13 | Jul-13 | Aug-13 | Sep-13 | Oct-13 | Nov-13 | Dec-13 | Jan-14 | Feb-14 | Mar-14 | Apr-14 | May-14 | Jun-14 | Jul-14 | Aug-14 | Sep-14 | Oct-14 | Nov-14 |
|---|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 1. Getting started | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.1 STC decision to sponsor plan | █ | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.2 Initial dialogue with LPA | █ | █ | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.3 Launch plan-making aim | █ | █ | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.4 Establish Steering Group | █ | █ | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. Plan area designation | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2.1 Submit area proposal to LPA | | | █ | | | | | | | | | | | | | | | | | | | | | | | |
| 2.2 LPA consults stakeholders | | | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| 2.3 LPA determines area valid | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Create plan-making team | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.1 Seek community inputs | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| 3.2 Soundings on key issues | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| 3.3 Terms of reference for team | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| 3.4 Set up topic groups | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| 3.5 Capacity building actions | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| 4. Community involvement | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.1 Comms Plan and publicity | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.2 Engage local partners | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.3 Widen engagement on key issues | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.4 Publish SCI scope and terms | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Building the evidence base | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.1 Review existing evidence | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.2 Identify gaps in evidence | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.3 Compile updated and new evidence | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.4 Analysis of evidence | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. Vision, aims and themes | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6.1 Identify key issues and themes | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6.2 Prioritise issues and themes | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6.3 Develop main plan's focus and aims | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Options | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.1 Identify options and choices | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.2 Appraise options | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.3 Identify a preferred option | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.4 Test the preferred option | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. Writing the plan | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.1 Policies, proposals, site allocations | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.2 Sustainability appraisal | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.3 Formal SEA if required | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. Consultation | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9.1 Publish draft plan and evidence | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9.2 Seek feedback | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9.3 Amend draft plan | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. Submission and Examination | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10.1 Submit to LPA | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10.2 LPA publicises | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10.3 LPA appoints examiner | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10.4 Examination held | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10.5 Examiner's report | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10.6 Modifications if required | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. Referendum | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11.1 LPA publicises referendum | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11.2 Referendum | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Adoption | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12.1 LPA 'makes' the plan | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12.2 Implementation and monitoring | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Core Strategy Programme | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SDC approval of draft submission version | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Test of Soundness representations period | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Submission to Secretary of State | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Examination in public | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Adoption | | | | | | | | | | | | | | | | | | | | | | | | | | |